

Councillors you are duly summoned and members of the public are invited to attend a  
**Meeting of the Slyne with Hest Parish Council**  
on Monday 15 December 2025 at 7:00 pm at  
The Memorial Hall for the purposes detailed in the following agenda.

# December 2025

## AGENDA

### 1. Apologies.

**2. Minutes of the last meeting.** Chair to sign the minutes of the meeting held on 17 November 25 as a true record.

### 3. Public Participation

*At the discretion of the Chairperson members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda. Standing Orders will be suspended for this period.*

### 4. Reports

*To receive any reports from Lancaster City Council or Lancashire County Councillors.  
To receive any updates from local groups including The Memorial Hall Committee;  
Lapwing Fields; any other local group in attendance.*

### 5. Declaration of Interest

*To receive declarations of interest by members in respect of items on this agenda (Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting)*

### 6. New items to consider for **December 2025**

#### a) Correspondence

- Letter regarding Lune Valley Rural Husing Association and South Lakes Housing proposed merger. They operate in our area but do not own any property in our parish.
- Anonymous letter regarding planning; unfortunately council will be unable to act upon this matter as it is a City Council matter.
- Lancaster City Council Museum have been in touch and asked for a meeting to take place on either Thursday 29 January or Friday 30 January 2026 with a view to the history of the village being included in the upcoming refurbishment of the local museums.

- b) Signs around the border of Slyne with Hest parish. It has been noted that there are several signs in our parish which declare the boundaries with Lancaster that are in the wrong location.
- c) Meeting dates for 2026 – confirmation that the PC will remain meeting on the third Monday of each month except August when there is no meeting.

- d) Cllr Connor and Cllr Atkinson have agreed to form a working group so that they can work through the Tree Survey and bring recommendations to full council about the work to be carried out. Work identified during the tree survey; a dead wych elm tree in the Rec needs to be felled as soon as possible, as seen on page 1 of the report. Additional work identified; there is a small naturally occurring elder tree that has taken root in the field that needs to be removed. A gap in the fence between the Rec and the Paddocks needs a shrub planting to discourage climbing over. The areas around both entrances on Hanging Green Lane need some attention. Grass clippings have been piled up close to the garage, this practice needs to stop as it will eventually kill the trees around it. This green waste may need to be professionally removed.  
A working party, similar to the one that helps with PROW work could take on the smaller tasks whilst the large tasks will need to be done professionally.
- e) Defibrillator and spares; discussion is required regarding replacements and spares.
- f) Memorial Hall matters; Cllr Atkinson will provide a verbal update.
- g) Any feedback from the Community Emergency committee meeting on 10 December.

## **7. Ongoing Items**

*To receive any updates regarding ongoing items and agree any actions arising from them;*

**Repairs at The Rec;** Verbal update from Cllr Burrow; any quote for redirecting water from the natural spring; any quotes regarding path repairs.

**Zip Wire;** Recent inspection, small snagging works to be done re seat height. Groundwork needs to be completed to redirect natural spring, Cllr Burrow to update.

**Access matters;** Teal Bay one way system Cllr Obertelli to update.

**Pump Track;** Verbal Report from Cllr Kidd, two areas for decisions; to consider the site location and to delegate authority to Cllr Kidd to begin fundraising alongside BLS Cllr Morley.

**Cemetery phase two** – To Consider - approval of a pre dig of the new area of Garden of Remembrance at a cost of approximately £500-£600. To approve purchase of slabs to mark out the plots of up to £8.50 per slab. Set a date to carry out a topple test, who will do this work, and to approve any identified work to be carried out by either the grave digger or the family who own the grave. To approve green waste plans to provide a green waste bin at £46 per year, to establish a compost area and to provide a solution to remove spoil.

## **8. Budget 2026-2027**

To adopt a new budget on the recommendations of the RFO and budget working group.

## **9. Planning Applications**

*To note that the following planning application(s) has been submitted to Lancaster City Council and circulated to members of the Council since the last meeting:*

25/01302/FUL                      38 Hatlex Drive                      Demolish and Rebuild extension

*To note, any planning applications received and circulated to members of the Council since publishing the agenda.*

*To note, those planning applications that have been notified as approved/refused by Lancaster City Council since the last meeting. The following were; Permitted/Approved*

25/01028/PLDC                      Turnpike Fold    Septic Tank to main drain                      Refused

## 10. Finance

- i) To note there have been £30.12 receipts into Nat West since our last meeting and £225.25 into Unity Trust Bank.
- ii) To note on 03/12/2025 the balance of the Reserve Bank account is £35,008.89 and interest applied to the account of £30.13 on 31/11/2025. To note the balance of the Nat West Current account is £12,361.48 . To note the balance of the Unity Trust bank account is £57,650.14
- iii) To note any receipts since publishing the agenda
- iv) To approve the following payments and receipts, including any retrospective items listed.
- v) Envirocare will now be paid via Standing Order not Direct Debit.
- vi) To note; Payment to Proludic held until the equipment is inspected.

Regular Payments	£		Receipts	£
Bank Charges	£8.45		Nat West int	£30.12
Printing	£9.99		Tennis Club Rent	£225.25
Mobile Phone	£6.25		Christmas fair	£328.50
Salaries / Pensions	£2,057.62			
Eon Next (MUGA)	£57.62			
Broadband	£44.45			
Easy Website	£36.96			
HMRC (Quarterly)	£0.00			
Rydal Comms	£46.78			
DC Garden	£300.00			
Envirocare	£955.82			
<b>Other payments</b>				
Proludic - zip line	£16,664.95			
Proludic - groundworks	£420.00			
Topiamour - Christmas Trees				
x3	£138.00			
Christmas Fair / switch on	£60.00	p		
Tree Survey	£700.00			
Clerks Expenses (travel)	£13.50			
Christmas Fair	£293.60			
R Leisure Ltd	£280.00			
Entertainment	£350.00			
Light up Slyne	£200			
Councillor Allowances	£150			
Mrs Rowlands	£127.26			

## **11. Open Spaces**

To record the regular weekly inspection of our two playgrounds and any issue found.

To discuss any report on the condition of any other parish assets or land; for example bins, benches, grassland, trees.

*Bins purchased for outside the Memorial Hall, Hatlex Bridge and Manor Lane Play area, we await installation.*

## **12. Biodiversity and Climate Matters**

A dead tree needs to be felled on the Rec; once the tree has been felled it will be retained in the wooded area. **PROW**; small repair in the wooded area at Bottomdale Road required a hole in the path needs to be filled, next date is Thursday 12 February 2026.

## **13. Parish Events**

Christmas Fair review, initial feedback has been good.

## **14. Newsletter**

Verbal update regarding the newsletter from Clerk. Volunteers required for leaflet dropping.

## **15. To receive any items for a future agenda**

## **16. Date and Time of the next meeting Monday 19 January 2026 at 7:00pm**

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*Louise Ash*